Note: Information discussed during this meeting is provided for informational purposes only and does not modify the solicitation or become part of any resulting contract unless incorporated into a written addendum issued by the College.

1.0 Welcome and Introduction

A. Good morning, and welcome to the optional pre-bid meeting for ITB #27-003, PE Building Slope Repair and Reconstruction Services.

B. My name is Yaffa Seiden, Executive Director for Procurement for the College of Southern Maryland (CSM). Joining me today from the Procurement Department is Lori Marks, Procurement Coordinator.

C. Also joining us from CSM are the technical representatives for this project:
   a. Dr. Bill Comey,
   b. Laura Dyson,
   c. Allison Montgomery, and
   d. Dorian Hall

D. Also joining us today are the consultants for this project from HCEA and AMT.

E. Introduction of Attendees. Please refer to the Attendance Roster, which is available on the College Bid Locker Portal.

F. Today's meeting will include:
   a. Procurement Highlights
   b. Technical Highlights
   c. Questions and Answers
   d. Conclusion of the Pre-Bid Meeting
   e. Site Visit

G. Information obtained from any source other than:
   a. The solicitation documents and addenda;
   b. Information provided through Bid Locker;
   c. Statements made by the designated technical representatives during this meeting; or
   d. Statements made by Procurement during this meeting.

   should not be relied upon when preparing a bid response. Any clarification, modification, or interpretation of the solicitation documents will only be made through a written addendum issued by the College.

H. The attendee list and meeting minutes will be posted to the College Bid Locker Portal following the meeting. Questions and Answers will be published separately at a later date.

2.0 Procurement Highlights

A. The solicitation documents and all associated information are available through the College's Bid Locker Portal.
B. The solicitation schedule remains as posted in the ITB. [Refer to the ITB, Section 1.0]
C. All questions must be submitted through the College Bid Locker Portal. Questions submitted through any other method may not receive a response. [Refer to the ITB, Section 5.4]
D. Responses to questions will be provided through Bid Locker. If necessary, the College may issue an addendum to clarify, revise, or supplement the solicitation documents. [Refer to the ITB, Section 5.4]
E. Bid submissions will only be accepted through the College's Bid Locker Portal. [Refer to ITB Section 5.6]
F. Bid submission requirements are outlined in Section 3 of the ITB. Ensure all required forms, certifications, and supporting documentation are completed, signed, and submitted. Ensure all required forms and supporting documentation are included in your bid submission package. [Refer to ITB Section 3.3]
G. A Bid Bond is required. [Refer to ITB Sections 3.3.1 and 3.3.2]
H. Performance and Payment Bonds are required from the successful bidder. [Refer to ITB Section 6.1]
I. The College intends to award this ITB to the lowest responsive and responsible bidder based on Base Bid Item A1, provided it is in the College's best interest to do so and subject to completion of the protest period. [Refer to ITB Section 4.1]
J. Bids shall remain valid until contract execution unless extended by mutual agreement of the parties. [Refer to ITB Section 5.6]
K. The College reserves the right to reject any or all bids, waive informalities and irregularities, and make award in the manner determined to be in the College's best interest. [Refer to ITB Section 5.9]
L. By submitting a bid, the bidder certifies that its firm is not debarred, suspended, or otherwise ineligible to participate in procurement activities by the federal government, the State of Maryland, or any other governmental entity. [Refer to ITB Section 4.2]

3.0 Technical

A. Project Overview: The project generally consists of repair and reconstruction of the slope adjacent to the PE Building, including the associated civil/site and structural work shown in the contract documents.

B. Existing Conditions/Site Considerations: Bidders should familiarize themselves with the existing site conditions during today's site visit and account for site access, staging, protection of existing facilities, and coordination with College operations as required by the solicitation documents.
C. Plans and Technical Requirements: Bidders should review the complete drawings, specifications, geotechnical information, and other technical documents included with the solicitation. Questions regarding the technical documents must be submitted through Bid Locker in accordance with the ITB.

4.0 Questions and Answers

A. Questions and answers will be published separately on the College Bid Locker Portal.

5.0 Conclude the Pre-Bid Meeting and Site Visit Held

A. This concludes the Pre-Bid meeting.
B. Thank you for attending, and for your interest in the project.
C. Site visit held.